

2026-27 Everyday Legal Grant application

Form Preview

Everyday Legal Grant application

* indicates a required field

Objectives

Everyday Legal Grants support civil legal projects that help people access legal information, find the support they need, and navigate the Victorian justice system.

Eligibility checklist

Before you continue, please check that you are eligible to apply for an Everyday Legal Grant.

If you are unsure or cannot select each criteria listed below, please contact the Grants Team at grants@victorialawfoundation.org.au to discuss your proposal before proceeding.

Grants criteria *

- ☐ You, the applicant, are a not-for-profit legal service or a community organisation with a legal partner
- ☐ The proposal addresses an area of civil law or will help Victorians navigate the justice system
- ☐ The project will primarily benefit Victorians

Applicant details

Organisation name

Organisation Name

ABN

The ABN provided will be used to look up the following information. Click Lookup above to check that you have entered the ABN correctly.

Information from the Australian Business Register	
ABN	
Entity Name	
ABN Status	
Entity Type	
Goods & Services Tax (GST)	
DGR Endorsed	
ATO Charity Type	More information
ACNC Registration	
Tax Concessions	

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Main Business Location

Must be an ABN.

Address

Address

Website

Must be a URL.

Applicant Organisation type *

Other:

Contact details

Head of Organisation *

First Name

Last Name

Head of Organisation Position *

Head of Organisation phone *

Must be an Australian phone number.

Head of Organisation email *

Must be an email address.

Key Project Contact

First Name

Last Name

Key Contact Position

Key Contact phone

Must be an Australian phone number.

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Key Contact email

Must be an email address.

Project overview

* indicates a required field

Project summary

Project Title *

Short project description *

Word count:

Provide a short description of your project (100 words)

Project start date *

Must be a date.

Project end date *

Must be a date.

Total Amount Requested *

Up to \$10,000 excluding GST.

Project beneficiaries. *

- | | |
|---|--|
| ☐ Aboriginal and Torres Strait Islander people | ☐ People experiencing disadvantage |
| ☐ Children/young people | ☐ People with a disability |
| ☐ LGBTI+ people | ☐ People with experience of family violence |
| ☐ Migrant communities | ☐ Regional/rural |
| ☐ Migrants, refugees, people seeking asylum | ☐ Other: <input type="text"/> |

☐ Older people

No more than 1 choice may be selected.

Area of law *

- | | |
|---|---|
| ☐ Consumer - credit and debt | ☐ Housing and tenancy |
| ☐ Discrimination | ☐ Immigration |
| ☐ Employment | ☐ Mental health |
| ☐ Environmental justice | ☐ Social security |
| ☐ Family law/family violence | ☐ Legal practice (multiple areas of law) |
| ☐ Fines and infringements | ☐ Legal system |

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☐ Human rights

☐ Other:

No more than 1 choice may be selected.

Please select the area of law or access to justice issue that is most closely represents the proposed project. If you have selected 'Other', please contact the Grants Team to check if your application is eligible.

Project description

* indicates a required field

Project details

What problem are you trying to overcome? For who? How will the project respond to the issue? *

Include evidence of legal need where relevant and available.

What are the key project activities? *

If you are producing legal information or education material for the community, how will you ensure it meets the needs of the community?

For guidance on creating community legal education, see Victoria Legal Aid <https://www.legalaid.vic.gov.au/making-community-legal-information>

What are the expected outcomes of the project? How will you know if outcomes have been achieved? *

Is there anything else you would like to tell us to support your application?

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Partnerships

Partner details

We encourage partnerships and collaboration with other organisations to explore a shared issue or need or where a partner can provide specialist information or expertise in a specific area.

Community organisations are required to partner with a legal service to ensure accurate legal information is provided to the audience group.

Please only provide details of project partners which will contribute to the project.

You may attach letters of support from stakeholders and/or partners in document upload section (this is optional).

Partner

☐ Individual ☐ Organisation

Organisation Name

Title First Name Last Name

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Partner Primary Phone Number

Must be an Australian phone number.

Partner Primary Email

Must be an email address.

Partner Primary Website

Must be a URL.

Outline how this partner will contribute to the project?

Budget

Budget

Please include all income and expenditure. This helps us understand the true cost of delivering the project.

Budget information is used to assess your application. Please include detailed information where possible and indicate which items will be covered by the grant.

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Income

Include:

- the amount you are requesting from Victoria Law Foundation
- other grants (include grants you have applied for and/or secured)
- cash contributions from your organisation
- in-kind contributions.

Expenditure

Budget items might include:

- salaries (hrs/rates/time period)
- consultant or consultation fees
- administration costs
- project costs, e.g. design, focus or reference group costs, resource development, marketing, interpreters
- evaluation.

Income (excl. GST) \$

Expenditure (excl. GST)

	\$		\$
	\$		\$
	\$		\$
	\$		\$
	\$		\$
	\$		\$
	\$		\$

Budget Totals

Total Income Amount

\$

This number/amount is calculated.

Total Expenditure Amount

\$

This number/amount is calculated.

Income - Expenditure

\$

This number/amount is calculated.

Document upload

Please attach or link to any documents to support your application. This might include a detailed project plan or budget, quotes, monitoring and evaluation framework, or letters of support from partners or stakeholders. These are optional.

If we need more information to assess your application, we will contact you.

Support material

Attach a file:

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A maximum of 3 files may be attached.

Link to website

Must be a URL.

Declaration

* indicates a required field

I declare that the information in this application and any attachments are to the best of my knowledge true and correct and I am authorised to submit the application on behalf of the organisation.

I consent to Victoria Law Foundation referring this application to third parties to assist the assessment of this application.

I consent to my contact details being used by Victoria Law Foundation to keep me up to date about activities and events.

I have the authority to submit this application and have read and understand the declaration. *

☐ Yes

Organisation Name

Name

First Name

Last Name

Position

Date

Feedback

Please provide any feedback about your experience applying for a grant that might help improve our grant processes.

How did you find out about this grant opportunity?

- ☐ VLF email
- ☐ VLF website
- ☐ Social media

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- ☐ Previously applied for a grant
- ☐ Other: