

# 2024/25 Major Grants application

## Form Preview

### About Major Grants

\* indicates a required field

#### Objectives

Our Major Grants program supports projects that build capability to understand and respond to legal need. These grants aim to:

- develop new understandings of the legal needs and capabilities of particular clients and communities in Victoria
- improve the Victorian justice sector's data and research capabilities
- support the community to navigate the Victorian justice system and access relevant and accessible legal information
- expand knowledge across the Victorian justice and community sectors through sharing project outcomes and insights.

#### Eligibility

Before proceeding, please check that you are eligible to apply for a Major Grant.

If you are unsure or unable to meet all of the following criteria, please contact the Grants Manager at [grants@victorialawfoundation.org.au](mailto:grants@victorialawfoundation.org.au) to discuss your proposal.

#### Grants eligibility criteria \*

- ☐ The applicant is a not-for-profit legal assistance organisation or a community organisation with a legal partner
- ☐ The proposal addresses an area of civil law or access to justice issue
- ☐ The proposal addresses at least one of the above funding objectives
- ☐ The project will primarily benefit Victorians

### Applicant details

\* indicates a required field

#### Organisation details

##### Organisation name \*

Organisation Name

##### ABN \*

The ABN provided will be used to look up the following information. Click Lookup above to check that you have entered the ABN correctly.

Information from the Australian Business Register

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ABN
Entity name
ABN status
Entity type
Goods & Services Tax (GST)
DGR Endorsed
ATO Charity Type <a href="#">More information</a>
ACNC Registration
Tax Concessions
Main business location

Must be an ABN.

### Address

Address


### Web address

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Must be a URL.

### Applicant Organisation type \*

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### Contact details

#### Head of Organisation \*

First Name

Last Name

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#### Head of Organisation Position \*

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#### Head of Organisation phone \*

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Must be an Australian phone number.

#### Head of Organisation email \*

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Must be an email address.

#### Key Project Contact

First Name

Last Name

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### Key Contact Position

### Key Contact phone

Must be an Australian phone number.

### Key Contact email

Must be an email address.

## Project overview

\* indicates a required field

### Project Title \*

### Short project description \*

Must be no more than 100 words.

Provide a short description of your project.

### Start Date \*

Must be a date.

### End Date \*

Must be a date.

### Total Amount Requested \*

\$

Amount excluding GST.

### Beneficiaries - who is expected to benefit from the project? \*

- |   |  |
|---|--|
| <input type="checkbox"/> Aboriginal and Torres Strait Islander people | <input type="checkbox"/> People with a disability                  |
| <input type="checkbox"/> Culturally and linguistically diverse people | <input type="checkbox"/> People with experience of family violence |
| <input type="checkbox"/> Children/young people                        | <input type="checkbox"/> Recent arrivals/asylum seekers            |
| <input type="checkbox"/> LGBTI+ people                                | <input type="checkbox"/> Regional/rural                            |
| <input type="checkbox"/> Older people                                 | <input type="checkbox"/> Other: <div></div>                        |
| <input type="checkbox"/> People experiencing disadvantage             |  |

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No more than 3 choices may be selected.

### Area of law - what is the main area of focus of this project? \*

- |   |  |  |
|---|--|--|
| <input type="checkbox"/> Consumer - credit and debt | <input type="checkbox"/> Fines and infringements | <input type="checkbox"/> Mental health               |
| <input type="checkbox"/> Discrimination             | <input type="checkbox"/> Human rights            | <input type="checkbox"/> Social security             |
| <input type="checkbox"/> Employment                 | <input type="checkbox"/> Housing and tenancy     | <input type="checkbox"/> Legal practice              |
| <input type="checkbox"/> Family violence            | <input type="checkbox"/> Immigration             | <input type="checkbox"/> Other: <input type="text"/> |

No more than 3 choices may be selected.

## Project description

\* indicates a required field

### Project purpose and outcomes

#### What is the key project activity? \*

- ☐ Legal research
- ☐ Data systems and processes
- ☐ Legal education, information or intervention
- ☐ Capability building

#### What is the legal or access to justice issue? \*

(Up to 400 words)

#### What evidence do you have? \*

Include service data, case studies and/or other publicly available data or research in this area. (Up to 400 words)

#### How will the project respond to the issue? \*

(Up to 500 words)

#### What are the expected outcomes of the project? How will you measure if these have been achieved? \*

Consider the outcomes for clients/community, your organisation and the broader sector. Proposals trialing new interventions or approaches to delivering legal information must be evaluated as part of the project activities and should be budgeted for. You may attach a detailed evaluation plan in the document upload section if relevant to your project (Up to 400 words)

#### Which of the following VLF grant outcomes will the project contribute to? \*

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- ☐ New insights into civil legal needs and capabilities of particular clients and communities
- ☐ Improved research and data skills
- ☐ Strengthened data systems and processes
- ☐ Improved capability to respond to legal need
- ☐ Increase Victorians capability to understand legal issues and rights
- ☐ Increase Victorians ability to navigate the justice system and find services and support
- ☐ Tools to deliver legal information that meets community need
- ☐ Evidence to extend, scale or develop new legal projects or interventions
- ☐ Strengthened partnerships and collaborations
- ☐ Contribute to sector knowledge and understanding

### Project plan

#### **What are the key project activities? \***

Dot points are acceptable. You may attach a more detailed project plan to support your application in the document upload section. (Up to 400 words)

#### **Please outline the project design or methodology and how it addresses the research question or meets the needs of the target audience. \***

Please include information relevant to your proposal - this may include data collection methods, participant size, data sources, resource format, community engagement plan, etc. (Up to 600 words)

#### **How do you plan to share data, findings, processes or insights with the broader justice and/or community sector? \***

(Up to 400 words)

### About your organisation

#### **What experience or expertise do you and your partners have in the focus area, area of law or with the target audience? \***

(Up to 400 words)

#### **In what ways might project outputs, findings, systems or processes be used by your organisation beyond the project? \***

(Up to 400 words)

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### Partners and supporters

#### Partner organisation/s

We encourage partnerships and collaboration with other organisations to explore a shared issue or need or where a partner can provide specialist information or expertise in a specific area. This could include a university, statutory body, another community legal service or not-for-profit organisation.

Please only provide details of project partners which will contribute to the project.

You may attach letters of support from stakeholders and/or partners in document upload section (this is optional).

#### Partner

☐ Individual ☐ Organisation

Organisation Name

Title First Name Last Name

<input type="text"/>	<input type="text"/>	<input type="text"/>
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#### Partner Primary Phone Number

Must be an Australian phone number.

#### Partner Primary Email

Must be an email address.

#### Partner Primary Website

Must be a URL.

#### Outline how this partner will contribute to the project.

### Budget

#### Budget

Please include all income and expenditure. This helps us understand the true cost of delivering the project.

Budget information is used to assess your application so please include detailed information where possible.

#### Income

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Include:

- the amount you are requesting from Victoria Law Foundation
- other grants (include grants you have applied for and/or secured)
- cash contributions from your organisation
- in-kind contributions.

### Expenditure

Budget items might include:

- salaries (hrs/rates/time period)
- consultant or consultation fees
- administration costs
- project costs, e.g. report design, focus or reference group costs, resource development, marketing, interpreters
- evaluation.

Where possible please include quotes or previous costings for similar items from external suppliers. These can be uploaded in the document upload section.

Income (excl. GST)	\$	Expenditure	\$
	\$		\$
	\$		\$
	\$		\$
	\$		\$
	\$		\$

### Budget Totals

Total Income Amount

\$

This number/amount is calculated.

Total Expenditure Amount

\$

This number/amount is calculated.

Income - Expenditure

\$

This number/amount is calculated.

### Document upload

Please attach or link to any documents to support your application. This might include a detailed project plan or budget, monitoring and evaluation framework, or letters of support from partners or stakeholders. This is optional.

If we need more information to assess your application, we will contact you.

### Support material

Attach a file:

A maximum of 5 files may be attached.

### Link to web

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Must be a URL.

### Declaration

\* indicates a required field

I declare that the information in this application and any attachments are to the best of my knowledge true and correct and I am authorised to submit the application on behalf of the organisation.

I consent to Victoria Law Foundation referring this application to third parties to assist in the assessment of this application.

I consent to my contact details being used by Victoria Law Foundation to keep me up to date about research, grants and education activities and events.

**I have the authority to submit this application and have read and understand the declaration. \***

☐ Yes

#### Name

First Name

Last Name

#### Position

#### Date

### Feedback and suggestions

**Please provide any feedback about the application process or this form that might help to improve the grant application experience.**

**How did you find out about this year's grant opportunity? \***

- ☐ VLF email
- ☐ VLF website
- ☐ Social media
- ☐ Previously applied for a grant